



**PURCHASING DEPARTMENT
AUGUSTA, GEORGIA
VENDOR REGISTRATION FORM
PHONE: 706-821-2422 FAX: 706-821-2811**

◆ Company's Name _____

(1) Mailing Address _____

City _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____

Contact Person _____

(2) Bid Address _____
(if different from mailing address)

City _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____

Contact Person _____

(3) Remittance Address _____

City _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____

Contact Person _____

(4) Length of time that company has been in operation _____

(5) Minority Vendor? Yes _____ No _____

GA Certification # _____

(6) Size of Company:
(Number of employees) Full-Time _____ Part-Time or Contract _____

(7) Number of Locations (If more than one - give location and number of employees at each site)

◆ If applicable, list three (3) projects that the company has worked on or completed (can be current or within the past 3 years-please include any Augusta-Richmond County projects worked during this period)

(1) Project Owner _____

Type of work performed _____

Amount of project _____

Contact person's name, address, and telephone number

(2) Project Owner _____

Type of work performed _____

Amount of project _____

Contact person's name, address, and telephone number

(3) Project Owner _____

Type of work performed _____

Amount of project _____

Contact person's name, address, and telephone number

- ◆ Provide the following information for all other principal owner(s) in the company. If more space is needed, please attach a separate sheet.

Name _____

Mailing address (if different from company address)

Percent of Ownership _____

Day-to-day responsibilities _____

- ◆ Name the person(s) within the company who is responsible for the following:

Selecting projects or business opportunities (name, race, and sex)

Developing bid quote (name, race, and sex)

Hiring and firing employees (name, race, and sex)

Bid bonds and insurance (name, race, and sex)

Marketing firm (name, race, and sex)

- ◆ I certify that all information provided is accurate as of this submission.

Signature

Date

COMMODITY CODES LISTING

Please place a check in as many categories that applies to your company

COMMODITY CODE	COMMODITY/SERVICE
SRV 967-12	AGGREGATE, CONCRETE, OR STONE PRODUCTS
ARC 906-07	ARCHITECT SERVICES
ARC 907-00	ARCHITECTURAL ENGINEERING SERVICES
SRV 918-04	AUDITING CONSULTING
TRE 070-06	AUTOMOBILES AND STATION WAGONS
IND 450-06	BATTERIES, DRY CELL
ARC 909-22	BUILDING CONSTRUCTION, NON-RESIDENTIAL
ARC 909-24	BUILDING CONSTRUCTION, COMMERCIAL AND INSTITUTIONAL
BLD 150-12	CEMENT, CONCRETE, LIME, AND PLASTER MIXES, SACKED
SRV 998-24	CHEMICALS, ALL TYPES
CLO 200-00	CLOTHING (ATHLETIC, CASUAL, DRESS, UNIFORM)
CSF 206-00	COMPUTER HARDWARE
CSF 209-00	COMPUTER SOFTWARE
ARC 914-30	CONCRETE
ARC 912-00	CONSTRUCTION, GENERAL
ARC 913-00	CONSTRUCTION, HEAVY
ARC 913-27	CONSTRUCTION, HIGHWAY AND ROAD
ARC 913-45	CONSTRUCTION, SEWER AND STORM DRAIN
ARC 914-00	CONTRACTORS, TRADE
BLD 750-35	CRUSHED STONE (INCLUDES RIPRAP)
BLD 760-23	EARTHMOVING, MOTORIZED
ARC 914-38	ELECTRICAL
SRV 967-37	ELECTRICAL AND ELECTRONIC PRODUCTS (INCL. COMPUTERS AND PERIPHERALS)
SRV 925-31	ELECTRICAL ENGINEERING
AGR 335-00	FERTILIZERS AND SOIL CONDITIONERS
SRV 946-00	FINANCIAL SERVICES
IND 340-00	FIRE PROTECTION EQUIPMENT AND SUPPLIES
SRV 962-40	FOOD DISTRIBUTION SERVICES
SRV 961-38	FOOD PREPARATION SERVICES
BAK 385-00	FOODS, FROZEN
BAK 375-00	FOODS: BAKERY PRODUCTS (FRESH)
BAK 380-00	FOODS: DAIRY PRODUCTS (FRESH)
BAK 390-00	FOODS: PERISHABLE
BAK 393-00	FOODS: STAPLE GROCERY
IND 445-00	HAND TOOLS
SRV 998-50	HARDWARE
SRV 953-00	INSURANCE, ALL TYPES
OFF 485-00	JANITORIAL SUPPLIES, GENERAL
SRV 925-67	MECHANICAL ENGINEERING
OFF 600-00	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES)
OFF 615-00	OFFICE SUPPLIES, GENERAL
TRE 070-23	PASSENGER VEHICLES, ELECTRIC
SRV 962-69	PERSONNEL, SERVICES, TEMPORARY
ARC 914-68	PLUMBING
SRV 966-00	PRINTING, ALL TYPES
SRV 948-74	PROFESSIONAL MEDICAL SERVICES (INCL. PHYSICIANS AND ALL SPECIALITIES)
BLD 745-00	ROAD AND HIGHWAY BUILDING MATERIALS (ASPHALTIC)
BLD 750-00	ROAD AND HIGHWAY BUILDING MATERIALS (NOT ASPHALTIC)
BLD 770-00	ROOFING
SRV 968-69	SEWER MAINTENANCE/REPAIR
SRV 968-71	SOLID OR LIQUID WASTE DISPOSAL (INCLUDING MANAGEMENT SERVICES)
SRV 958-96	WASTE MANAGEMENT SERVICES
IND 885-00	WATER AND WASTEWATER TREATING CHEMICALS

****If the commodity or service that your company provides is not listed, please write them in on the next page.**

For staff use only

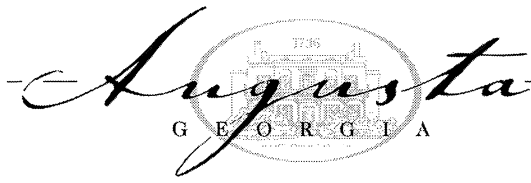
◆ Company meets registration requirement Yes _____ No _____

◆ Additional information needed Yes _____ No _____

(if yes, state which information is needed)

◆ Registration effective date From: _____ To: _____

Additional commodity/service:



PURCHASING DEPARTMENT

Ms. Geri Sams
Director

Dear Prospective Vendor,

Doing business with Augusta will become easier for you! Now you can get **automatic notification** from Augusta by fax or email whenever new bid specifications and/or plans are issued that match your business.

We are now able to offer you the new DemandStar service which will allow you to receive the appropriate bid specifications as soon as they are issued. Please call toll-free 1-800-711-1712 or visit www.demandstar.com/supplier for more information.

By December 2004, we anticipate having all our current vendors registered with DemandStar. **After December 31, 2004, the Augusta Purchasing Department will mail hard copies of the bids by request only.**

If you have any questions about this service please call 1-800-711-1712 for a DemandStar representative or you may call the Augusta Purchasing Department at 706-821-2422 for Joane Peredo.

Thank you for your interest in doing business with Augusta, Georgia.

Purchasing Department
Room 605 – 530 Greene Street Augusta, Georgia 30911
(706) 821-2422 – Fax (706) 821-2811
WWW.AUGUSTAGA.GOV